

# ALCTS Web Course Registration

Please complete this registration form and submit it along with your payment by the registration deadline on the website.



## Web Course Information

Title of Course	
Session Date(s)	

*Please Note:* The Fundamentals of Acquisitions, Fundamentals of Collection Management and Development, and Fundamentals of Preservation courses are approved by the Library Support Staff Certification (LSSC) Program and comprise the Collection Management Course. To learn more about the LSSC program, visit <http://ala-apa.org/lssc/about-lssc>.

If you are an LSSC candidate, please check here:

## Attendee Information

Name	
Title	
ALA Member No.	

## Organization

Name	
Address	
City	
State/Prov.	
Zip/Post Code	
Country	
Email	
Day Phone	

## Preferred Address (if different)

Name	
Address	
City	
State/Prov.	
Zip/Post Code	
Country	
Fax	

## Where did you hear about this course?

ALA Email	
Other (please specify):	

### Four-week Courses

Fundamentals of Collection Development & Management  
Fundamentals of Electronic Resources Acquisitions  
Fundamentals of Preservation

### Six-week Courses

Fundamentals of Acquisitions  
Fundamentals of Cataloging  
Fundamentals of Collection Assessment  
Fundamentals of Metadata

## Registration Fees (in USD)

Attendee Member Type	4-week course	6-week course
ALCTS Member	\$109	\$139
Nonmember	\$139	\$169

## Payment

Check or Money Order  
(payable to the American Library Association)

Purchase Order  
(include a copy of the order with this form)

PO Number

Credit Card

American Express

Mastercard

Visa

Card Number

Expiration Date

Cardholder Name

print and mail or fax to:

ATTN: MACS  
ALCTS Registration  
50 E Huron St  
Chicago, IL 60611  
fax: (312) 280-1538

or email to: [registration@ala.org](mailto:registration@ala.org)

phone: 1-800-545-2433

Any cancellations must be received in writing at the ALCTS office ten days prior to the start of the session and are subject to a \$40 processing fee. Refunds will be processed two weeks after the session. ALCTS reserves the right to cancel any session for insufficient registration or other reasons.