

# ALCTS

## Core Competencies for Acquisitions Professionals At-A-Glance

These competencies focus on the broad skills required to perform acquisitions functions as well as the soft skills required to manage acquisitions functions in any library setting.. View the full document here: [tinyurl.com/alctsaclib](https://tinyurl.com/alctsaclib)



### KNOWLEDGE

#### Background & Context

1. Library and Publishing industry Knowledge
2. Business, Legal, and Financial Knowledge
3. Management Knowledge
4. Systems, Technology, and Standards Knowledge



### SKILL & ABILITY

#### Synthesizing Principles & Techniques

1. Applies managerial principles in organization and supervision of acquisitions operations and personnel
2. Applies legal and financial principles in compliance with all parent organization, state and federal requirements
3. Applies industry and professional knowledge to acquire materials in all formats, maintain and assess vendor relations, and keep abreast of best practices in systems technology and use



### BEHAVIORAL

#### Refining Approaches

1. Communication and Cooperation
2. Accuracy and Efficiency
3. Creativity and Innovation
4. Professional Integrity, Diversity and Inclusion

LEARN



APPLY



PRACTICE

