The wonderful world of Technical Services

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Finding Your Place

Public service was not for me…
Cataloging felt like home…
Until I got a bit antsy…

Where do you belong?

Hosted by ALCTS
The Association for Library Collections and Technical Services
Did I say “variety”?
So, what do I do?

- Manage the department
  - Make sure things are working right, work on processes and policies, answer questions, make decisions – make sure the people who do the work have what they need to do it well
  - Track statistics, identify problems, know what’s going on in the department and outside the department – vendors, public service decisions that impact us, etc.
  - Provide training – internal processes, customer service, RDA cataloging rules implementation, team building…
More managing

- Communication with Tech Services staff, Collection Development, public services, management, vendors
- Plan and implement projects to improve or manage the collection
- Help out wherever we can
- And of course, all those little tasks that need to get done – batchloads, reports, all those emails
And…

- Back-up system administrator for the ILS
- Projects, projects, and more projects
- And oh, the committees
What do you need?

- Knowledge of the work – and of what interests you
- A great deal of initiative – make the job your own
- Openness to learning and using technology
- Project and teamwork skills
- Communication skills
- A real desire to contribute
- A mentor never hurts!
Please feel free to contact me!

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