

To: ALA/ALCTS/CCS Committee on Cataloging: Description and Access
From: Task Force on CC:DA's Internal and External Communication
Date: June 9, 2008
Subject: Progress report on remaining work items

Related Documents:

CC:DA/TF/Communication/3, [Preliminary Report](#)

CC:DA/TF/Communication/4, [Midwinter 2008 Report](#)

This is a progress report on the Task Force's remaining work items. Task Force's charges and its previous recommendations can be found in [Preliminary Report](#) (CC:DA/TF/Communication/3) and [Midwinter 2008 Report](#) (CC:DA/TF/Communication/4).

The Task Force has two remaining work items to complete:

- 1) Assist the CC:DA web master to migrate the PSU web site
- 2) Add the **External communication contacts list** (Appendix A) to the new web in a form conducive to batch communications (i.e., spreadsheet, db).

1. Assist the CC:DA Web Master to migrate the PSU Web Site

Given the size and complexity of the PSU site, a project plan should be developed by the web master (Patricia Hatch), in consultation with ALA staff, prior to migration, with work to begin as soon as the project plan is in place. The web master should provide progress reports to CC:DA. The Task Force has volunteered to assist the web master with migration of the CC:DA web site from its current server to an ALA-hosted server.

Work to date:

The CC:DA web master has completed training in Collage, the ALA Content Management System. The web master has worked with ALCTS liaison Christine Taylor to inventory the existing PSU site and has compiled a list of web pages that will constitute an interim "current" site at the ALA web domain (see the web master report for details). ALA is now working to develop the "wire frames" of the new interim site at ALA. The PSU site will continue to house historical materials until all web pages and supporting documents can be migrated over to the new site. In the interim, appropriate links/redirects will be added to both the ALA and PSU sites until the web site is completely migrated.

Recommendations:

- A. The web master and ALA should continue the work to create the new interim CC:DA site at the ALA web domain. This includes the development of a project plan for the initial migration of current web pages into the Collage system.
- B. Once the project plan is in place for initial site migration, the web master should contact the CC:DA Chair with a recommendation concerning the creation of a new task force that will oversee the conversion process.

C. Once the new site is in place, the web master should create a project plan to migrate the remaining historical materials over from the PSU site into the ALA site, with this work overseen by the new task force.

2. Add the External communication contacts list (Appendix A) to the new web in a form conducive to batch communications (i.e., spreadsheet, db).

After the **External communication contacts list** (Appendix A) is reviewed and approved by CC:DA, the web master should make the list available on the new ALA web site and maintain it in a form conducive to batch communications (i.e., as a spreadsheet or database). We recommend that the web master investigate ALA web-based tools and the CC:DA email "mirror" for managing CC:DA contacts. The CC:DA web master should assume responsibility for ongoing maintenance of the list.

Work to date:

The web master has reviewed the Collage information at the ALA site. Collage is the content management system used for the web page creation/maintenance at ALA. ALA has built some administrative databases that contain ALA-related information, such as the names and email addresses of ALA committee members, and the names and email addresses of all ALA-related email distribution lists. This enables web masters to create a link on their committee's website that allows a visitor to their committee page to email all of the members of a committee by clicking on this single link on their webpage, or sending a message to an ALA-related email distribution list. This functionality is somewhat similar to being able to send a "bulk" email to a group of email addresses.

It is conceivable that a similar kind of administrative database could be built that would allow us to enter the email addresses of the appropriate non-ALA cataloging mailing lists/blog addresses, but this would almost certainly require development work on the part of ALA that is presently outside of the scope of normal web page creation, editing, updates, etc. So at this time, there does not appear to be a mechanism readily available to produce a bulk email.

The easiest interim solution would be for the webmaster and/or other authorized individual to create a contact list within their email environment and could maintain the email address lists there. This is obviously a manual process, but would probably be no different in effort than maintaining a separate database if one were available at ALA. In addition, a new page should be added to the CC:DA Web Site containing the list of external contacts. The list should include an email link to the CC:DA webmaster to report any additional contacts that should be added or to report changes in email addresses of existing contacts.

Recommendations:

- A. Request that CC:DA approve the list of external contacts found in Appendix A.
- B. The web master will add a new page to the ALA site of external contacts. Anyone wishing to add to this list, or report a change in mailing address for an existing list can

contact the web master via a link to the web master's email that will be provided on the page.

C. The list of external contacts should be reviewed annually by the web master and any changes to the list should be reported by the web master in the web master's report.

Appendix A – External communication contacts list

Area Studies/Ethnic Librarians groups

Africana Librarians Council (ALC)

<http://www.loc.gov/rr/amed/afs/alc/>

Listserv: alcalist@lists.stanford.edu (contact: Karen Fung kfung@stanford.edu)

Cataloging Committee: <http://www.loc.gov/rr/amed/afs/alc/catcte.html>

Chairperson of the Cataloging Committee:

Joseph J. Lauer (term ends 2007)

Africana Library

Michigan State University

100 Library

East Lansing, MI 48824-1048

(517) 432-6123 Ext. 237 (phone)

(517) 432-3532 (fax)

lauer@mail.lib.msu.edu

Committee on East Asian Libraries (CEAL)

<http://wason.library.cornell.edu/CEAL/>

Listserv: EASTLIB eastlib@listserv.unc.edu

Committee on Technical Processing: <http://cealctp.lib.uci.edu/>

Chair: Mary Lin

East Asian Original Cataloging

University of Wisconsin-Madison

Madison, WI

Email: mlln@library.wisc.edu

RDA Review Subcommittee: <http://cealctp.lib.uci.edu/rda-drafts.htm>

Coordinator: Shi Deng (UC San Diego) sdeng@ucsd.edu

Committee on Research Materials on Southeast Asia (CORMOSEA)

<http://www.cormosea.org/>

Listserv: cormosea@ouvaxa.cats.ohiou.edu

Subcommittee on Technical Processes:

<http://www.cormosea.org/techpro/techpro-main.html>

Current Chair & contact:

Virginia Jing yi Shih

Librarian for Southeast Asian Collections

South/Southeast Asia Library

120 Doe Library

University of California

Berkeley, CA 94720 6000 USA

Tel: (510) 643 0850

Fax: (510) 643 8817

Committee on South Asian Libraries and Documentation (CONSALD)

<http://www.lib.virginia.edu/area-studies/SouthAsia/Lib/consald.html>

Listserv: consald-l@library.wisc.edu (contact: Mary Rader mrader@library.wisc.edu)

Contact for technical processing matter: Alan Grosenheider, alang@hawaii.edu

Middle East Librarians Association (MELA)

<http://www.mela.us/>

Committee on Cataloging: <http://www.mela.us/cataloging.html>

Chair : Meryle Gaston, University of California, Santa Barbara

Listserv: MIDEASTCAT (<http://www.mela.us/mideastcat.html>) mideastcat@lists.stanford.edu

Non-English Access in Catalogs <http://lists.ala.org/www/info/nonenglishaccess>

Listserv: nonenglishaccess@ala.org

Email: yshih@library.berkeley.edu

Seminar on the Acquisition of Latin American Library Materials (SALALM)

<http://library.lib.binghamton.edu/salalm/>

Listserv: lala-l@fiu.edu

Cataloging and Bibliographic Technology:

<http://library.lib.binghamton.edu/salalm/committees/catalogingsub.html>

Current contact person: Tina Gross (2006-2009) tmgross@stcloudstate.edu

ALA Ethnic Caucuses

American Indian Library Association (AILA)

<http://aila.library.sd.gov/>

Listserv: AILA@SI-LISTSERV.SI.EDU

Subject Access and Classification Committee (SACC)

Current chair: Kelly Webster <kellypster@gmail.com> and Jacquie Samples <Jacquie_Samples@ncsu.edu>

Asian/Pacific American Librarians Association (APALA)

<http://www.apalaweb.org/>

Black Caucus of the American Library Association (BCALA)

www.bcala.org

Chinese American Librarians Association (CALA)

<http://www.cala-web.org/>

REFORMA

<http://www.reforma.org/REFORMAboard.html>

Other ALA Organizations

ALCTS Council of Regional Groups

<http://ala.org/ala/alcts/manual/crg/CRGmanual.cfm>

Association of Jewish Libraries (AJL)

<http://jewishlibraries.org/ajlweb/>

Listservs: HEB NACO (mainly includes librarians working in American research collections; also used for official communications of the Naco Hebraica funnel)

HASAFRAN (mainly librarians working in American collections with Judaica/Hebraica, public/synagogue/research libraries)

RAS Cataloging Committee

Current Chair & CC:DA liaison: Daniel Lovins <Daniel.lovins@yale.edu>

Gay, Lesbian, Bisexual, and Transgendered Round Table of the American Library Association (GLBTRT)

<http://www.ala.org/ala/glbtrt/welcomeglbtround.cfm>

Discussion list: GLBTRT-L (<http://isd.usc.edu/~trimmer/glbtrt/listserv.htm>)

Slavic & East European Section (SEES) / Automated Bibliographic Control (ABC)

<http://www.stanford.edu/~soobum/ABC/>

In ALA / Association of College and Research Libraries (ACRL), which represented by Manon Th  roux

Chair: Diana Brooking (2006-2008)

University of Washington

Work: 206-543-8405 / Fax: 206-685-8782

E-mail: dbrookin@u.washington.edu

Western European Studies Section (WESS) / Cataloging Discussion Group

In ALA / Association of College and Research Libraries (ACRL), which represented by Manon Th  roux

Chair: Cason Snow (Northern Illinois University)

E-mail: csnow@niu.edu

ALA Mailing Lists

ALCTS Catalog Form and Function; public list

alcts-cffc@ala.org

ALCTS Networked Resources and Metadata Committee; public list

alcts-nrnc@ala.org

LITA Standards Interest Group; public list

lita-stand@ala.org

Non-ALA Mailing Lists

AUTOCAT@LISTSERV.SYR.EDU

Large volume general library cataloging list

Dublin Core

DC-GENERAL@jiscmail.ac.uk

DC-LIBRARIES@jiscmail.ac.uk

The FRBR Review Group's Discussion List

frbr@infoserv.inist.fr

International Federation of Library Associations Lists

catsmail: The mailing list of the IFLA Cataloguing Section's Standing Committee

catsmail@infoserv.inist.fr

Joint Steering Committee Lists:

RDA-L@INFOSERV.NLC-BNC.CA

Next Generation Catalogs discussion list

NGC4LIB@LISTSERV.ND.EDU

OCLC

OCLC-CAT

OCLC-Cat is a discussion forum for library staff using or considering any OCLC cataloging and metadata services.

SERIALST@LIST.UVM.EDU

List for serials librarians

Web4Lib

web4lib@sunsite.berkeley.edu

Blogs

Catalogablog

<http://catalogablog.blogspot.com/>

Planet Cataloging

<http://planetcataloging.org/>

Cataloging Futures

<http://www.catalogingfutures.com/catalogingfutures/>

Bibliographic Wilderness

<http://bibwild.wordpress.com/>

A Gentleman's Guide to Cataloguing...

<http://gentlemansguide.wordpress.com/>

Cataloger 2.0

<http://cataloger20.blogspot.com/>

Coyle's Information

<http://kcoyle.blogspot.com/>

LITA Blog

<http://litablog.org/>

Lorcan Dempsey's weblog

<http://orweblog.oclc.org/>

Metadata Blog: The ALCTS Networked Resources and Metadata Interest Group Blog

<http://blogs.ala.org/nrmig.php>

Panlibus

<http://blogs.talis.com/panlibus/>

The FRBR Blog

<http://www.frbr.org/>

Weibel Lines: Ruminations on Libraries and Internet standards

<http://weibel-lines.typepad.com/weibelines/>

Outgoing: Library metadata techniques and trends by Thom Hickey

<http://outgoing.typepad.com/outgoing/>

NASIG Newsletter (North American Serials Interest Group)

<http://nasignews.wordpress.com/>

The Serials Cataloger: News, research, and other information of interest to serials catalogers.

<http://serialscataloger.blogspot.com/>