

To: Cheri Folkner, chair
ALA/ALCTS/CCS Committee on Cataloging: Description and Access

From: Peter Fletcher, PCC Liaison to CC:DA.

Re: CONSER documentation omission regarding recording series statement

The instruction, exemplified by the following text, was inadvertently omitted from Appendix M (Cataloging rules/R.I.s/Practices Recommendations) of the document *Access Level Record for Serials, Working Group Final Report* (July 24, 2006), even though it was present in other parts of the report, such as Summary of Mandatory Elements, Appendix F (Cataloging Guidelines), Appendix O (Sample Draft Pages), etc.:

If series authority records exist or are being established and/or updated in the national authority file, it is not required to transcribe a series statement or note. Supply only the authorized form of the series name in the bibliographic record ... Record variant forms of the series title in the authority record. Document changes in the series statement over time in a ... note on the bibliographic record. In cases where no series authority exists or will be created, transcribe the series statement so that usage can be documented.

Thus, this instruction did not make it into the CONSER standard record documentation posted as of Dec. 22, 2006 at the Library of Congress (<http://www.loc.gov/catdir/cpsa/conser.html>)

Recommendation

On behalf of CONSER, I ask that CC:DA endorse this instruction as an optional practice and forward its endorsement to the JSC for their consideration for adoption as an acceptable optional practice similar to that which is already approved for statements of responsibility in the CONSER documentation and RDA 2.4.03. If this addition is acceptable to the JSC, PCC will forward a rule revision proposal if necessary.