

TO: Kristin Lindlan, Chair, CC:DA
 FR: Elizabeth Mangan, MAGERT liaison
 RE: Punctuation in recording dimensions

Although it is not explicitly stated in the rules, a comma is used to separate other physical details (e.g., colour, medium, mounting, etc.) when more than one is recorded in the Physical Description Area. It has long been the practice of map catalogers to also follow this model when recording multiple dimension measurements. Separating the multiple measurements makes the comprehension of the multiple dimensions much easier for the user. Additionally, when the number of sheets is included in the extent of the item, it has been the practice not to repeat the *on* in the dimensions (e.g., 2nd example following the 3rd paragraph in rule **3.5D1**).

Some examples of complex Physical Description Area are:

1 map : both sides, col. ; 97 x 110 cm., on sheet 107 x 68 cm., folded to 23 x 10 cm.

6 maps on 1 sheet : both sides, col. ; 28 x 42 cm. or smaller, sheet 57 x 44 cm., folded to 28 x 22 cm.

3 maps on 2 sheets : col. ; 87 x 101 cm. or smaller, sheets 89 x 105 cm. and 46 x 75 cm., folded in cover 24 x 21 cm.

5 maps on 2 sheets and 1 plastic disc : col. ; sheets 98 x 112 cm. and 66 x 99 cm., disc 25 cm. in diam., folded in portfolio 26 x 26 cm.

6 maps on 2 sheets : both sides on 1 sheet, col. ; 85 x 133 cm. or smaller, sheets 86 x 135 cm. and 58 x 102 cm., folded in portfolio 28 x 22 cm. + text (111 p. ; 28 cm.)

The cartographic community is requesting a change in some of the examples in rule **3.5D1** and both examples in rule **3.5D5**.

PROPOSED REVISIONS

3.5D1. Maps, plans, etc. Give the height × width in centimetres, to the next whole centimetre up, of a two-dimensional cartographic item (e.g., if a measurement is 37.1 centimetres, record it as *38 cm.*). *Optionally*, for early and manuscript cartographic items, give the dimensions to the nearest millimetre expressed in tenths of a centimetre. Give the measurements of the face of the map, etc., measured within the neat line. Give the diameter of a circular map, etc., and specify it as such. If a map, etc., is irregularly shaped, or if it has no neat line, or if it bleeds off the edge, give the greater or greatest dimensions of the map itself. If it is difficult to determine the points for measuring the height and the width of the map, etc. (e.g., when the shape is extremely irregular, or when it was printed without one or more of its borders), give the height × width of the sheet specified as such.

1 map : col. ; 25 × 35 cm.

1 wall chart ; 40 × 23 cm.

1 ms. map ; 123.5×152.4 cm.

1 map : col. ; 45 cm. in diam.

1 map : col. ; on sheet 45×33 cm.

If a map, etc., is on sheets of two sizes, give both sets of dimensions. If the sheets are of more than two sizes, give the greatest height of any of them followed by the greatest width of any of them and *or smaller*.

1 map on 2 sheets ; 25×35 cm. and 30×35 cm.

1 map on 4 sheets ; 30×40 cm. or smaller

If a map, etc., is on one or more sheets in two or more segments designed to fit together to form one map, etc., give the dimensions of the complete map, etc., followed by the dimensions of the sheet(s). If such a map, etc., is mounted, give the dimensions of the whole map, etc., alone.

1 map in 4 segments ; 10×60 cm., on sheet 25×35 cm.

1 map on 9 sheets ; 264×375 cm., on sheets 96×142 cm.

1 map ; 120×276 cm.

(Mounted map created from several segments)

If it is difficult to determine the points for measuring the height and width of a complete map, etc., that is in segments, or if it is difficult to assemble the map, etc., for measuring, give only the height and width of the sheet(s) specified as such.

1 map on 3 sheets ; sheets 30×40 cm.

2 maps on 6 sheets ; sheets 60×60 cm. or smaller

If the size of either dimension of a map, etc., is less than half the same dimension of the sheet on which it is printed or if there is substantial additional information on the sheet (e.g., text), give the sheet size as well as the size of the map, etc.

1 map ; 20×31 cm., on sheet 42×50 cm.

If a map, etc., is printed with an outer cover within which it is intended to be folded or if the sheet itself contains a panel or section designed to appear on the outside when the sheet is folded, give the sheet size in folded form as well as the size of the map, etc.

1 map ; 80×57 cm., folded to 21×10 cm.

1 map : col. ; 9×20 cm., on sheet 40×60 cm., folded to 21×10 cm.

If a map, etc., is printed on both sides of a sheet at a consistent scale, give the dimensions of the map, etc., as a whole, and give the sheet size. If it is difficult to measure such a map, etc., give the sheet size alone.

1 map : both sides ; 45×80 cm., on sheet 50×44 cm.
(Printed on both sides of sheet with line for joining indicated)

1 map : both sides ; on sheet 45×30 cm.
(Printed on both sides of sheet)

If the maps, etc., in a collection are of two sizes, give both. If they are of more than two sizes, give the greatest height of any of them followed by the greatest width of any of them and *or smaller*.

60 maps ; 44×55 cm. and 48×75 cm.

60 maps ; 60×90 cm. or smaller

CLEAN COPY OF REVISED RULE

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PROPOSED REVISION

3.5D5. *Optional addition. Containers.* Add the description of a container and its dimensions to the dimensions of the item.

1 globe : col., plastic, on metal stand ; 20 cm. in diam., in box 40 × 12 × 12 cm.

1 map : col. ; 200 × 350 cm., folded to 20 × 15 cm., in plastic case 25 × 20 cm.

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